

Clerk to the Council: -
Mr. R. J. Hallam
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Minutes of the Annual Parish Council meeting of Walton Parish Council held at St. John's Community Church Hall, Old Chester Road, Walton, on Thursday the 4th October 2018.

Present Councillor B M Price - Chair
Councillor R Hardie
Councillor S Davies
Councillor S A Harris
Councillor D M Karalius

In Attendance Parish Clerk R J Hallam
Residents 0

The Chairman opened the meeting at 7.31pm.

106. Apologies for Absence

The Clerk reported that apologies for absence had been received from Councillors Shaikh (work), Greenshields (Hols), Tylor (work), Jones (sick) and Bennett (work).

107. Adjournment

There was no adjournment.

108. Minutes of the Previous Meeting

The minutes of the Parish Council meeting held on the 6th September 2018 were reviewed. At the request of Mr Priestner, on page 24, para 96, lines 4 and 5, (Mr Priestner should be inserted in place of resident).

It was resolved that subject to the amendments the minutes be accepted as a true record.

109. Reports on Matters Arising from the previous minutes

The report had been issued with the meeting documentation.

Power supply for Christmas Tree at junction of Hill Cliffe Road/Whitefield Road

The Clerk gave an update on his attempts to make contact with WBC regarding power supply for Christmas lights at Hill Cliffe Road/Whitefield Road. The use of battery power may be an alternative option.

Action – Clerk to contact Mr. Arden and advise of difficulties involved.

Waste Bins at Underbridge Lane and War Memorial.

Bins are now in place.

110. Report from Borough Councillor.

Councillor Harris gave a report on the Parish Council Liaison Meeting.

Action – Clerk to forward slides on Precept to all parish councillors.

111. Data Protection GDPR

The Clerk advised that he would be including a link on emails going out to the Privacy Notice on the website, along with a statement on the Freedom of Information.

It was resolved that the PC would adopt the Retention and Disposal Policy as circulated by the Clerk.

It was resolved that the PC would adopt the processes as detailed in the document 'List of Documents for Retention or Disposal' as circulated by the Clerk.

112. To receive and accept the report from the Clerk on the Parish Accounts and to formally approve the accounts for payment

The Clerk had issued with the Agenda the Financial Report (FR) and a copy of the Receipts and Payments Account for the current year to date, a copy of which is attached to these minutes.

The Clerk presented: -

Cheque number 001099	payable to R J Hallam	Clerk's Salary	£264.54
Cheque number 001100	payable to HMRC	PAYE/Tax	£66.13
Cheque number 001101	payable to Gardenia Gardens Ltd	Warden Work	£360.00

The Clerk had received the following list of accounts after the Report had been issued and requested that these be added to the list of Accounts for Payment.

Cheque number 001102	payable to PKF Littlejohn LLP	External Auditor	£240.00
Cheque number 001103	payable to Gardenia Gardens Ltd	Warden Work (June)	£360.00
Cheque number 001104	payable to B M Price	Newsletter printing	£56.00

It was resolved that the Financial Report and the Accounts for Payment be approved. The cheques were signed by Cllrs. Price and Hardie.

113. External Audit

The Clerk advised that the audit had now been completed.

The auditors drew attention to the figure for fixed assets No.9, for 31st March 2017, on Section 2 of the Accounting Statement. £2754 should have been amended to include the amount of £368 for the purchase of litter bins and marked 'Restated'. The figure for 31st March 2018 included this figure, as had been advised by the auditor in the previous year's audit.

Sections 1, 2 and 3 along with the Notice of Conclusion of Audit had been included on the website and Notice Board.

114. Donations Advisory Group

The Group had not met.

Action – The Group would consider adopting an application form at their next meeting and make recommendation to the full PC.

It was agreed that Councillor Davies would join the DAG.

115. Defibrillator for Parish.

The Vicar had asked about the possibility of having a defibrillator in Walton and sited at the Church. However, it was unlikely that permission would be granted for this. It was felt that the church was not really a suitable spot.

The possibility of using the phone box for this purpose was discussed. Grants are available for refurbishment of phone box. Councillor Harris has details of the person who carried out the refurb on Appleton PC's phone boxes. Siting the phone box with the defibrillator near to the bus stop was a possibility.

Action Clerk to write to WBC about possible siting of phone box at bus stop.

116. Planning Matters

Councillor R Hardie gave an update on the report that had been issued. There was nothing further to add. The hedge bordering the QEII Walton Jubilee Playground and a property on Worsley Road had been removed to assist with the building of an extension.

Action – Clerk to review plans to see if the hedge belonged to the PC and would need to be replaced.

Councillor Hardie said there had not been any action yet on the banner's application.

117. Two Acre complaint to WBC CEO.

No progress in view of Councillor Greenshield's absence.

118. Stockton Heath Library.

The final meeting of the Library Work Group had been held. The future of the library would now be looked after by the Friends Group. The refurbishment would cost £180K and be completed by summer 2019. The public engagement process on the plans would take place from the 15th October to the 3rd November.

119. Local Plan PDO

The Chair would be going to the next meeting on the 8th October.

120. Report on Parish Matters

Phone box – Councillor Bennett not present.

Creamfields – A meeting of the Parish Council Liaison Group had been rearranged for 29th November. Complaints and favourable comments would be compiled and sent to Cream prior to the meeting. Cream are going to form a Creamfields Community Chest.

Newsletter – The Chair thanked councillors for their time in delivering the Newsletter.

Other Parish Matters

Superfast Broadband

Via the www.communityfibre.openreach.co.uk website Councillor Davies (SD) was able to establish that the maximum available broadband speed for Lychgate would be 17.25mbps. Superfast broadband is considered to be at speeds of 24mbps.

In order to progress it would be necessary to submit a landline number. Councillor Harris provided her number.

Action – SD will pursue further.

121. Report from Village Betterment Committee

Councillor Hardie said that the street trees required ongoing trimming.

Action – Councillor Karalius to organise with Gardenia.

122. Reports from Appointed Representatives

Church Magazine/Publicity – Cllr Karalius – No magazine.

Footpaths – Councillor Price – Nothing to report.

Roads/Traffic and Street Lighting – Councillor Bennett – Clerk had been advised that vegetation growing from the Golf Club was encroaching up to half way across the carriageways of Hough's Lane and Park Lane.

Action – Clerk to report to Neil Simpson.

Walton Hall Estate – Cllr. R. Hardie – In response to the Clerk's invite, Neil Simpson had confirmed that he will come along to a PC meeting and will advise date in due course.

123. Review of Correspondence

Warrington Civic Society – To return the PC's donation of £100.

Planning Advisory Group – Mr Priestner advised of the make up of the Group from May 2014 onwards.

Email from Mr. Priestner regarding the omission of names in minutes. – Clerk explained the implications of GDPR.

Email from Resident suggesting possible use of Creamfield's donation. – Clerk advised that proposal would be included on November's agenda.

Email from Mr. Priestner regarding Christmas Trees. He had expressed concern about the size of trees already planted which may take a further 8 years to reach maturity. He had sourced 2 trees between 2.75mtrs – 3.00mtrs at a cost of £164 each (£328). He maintained that if these trees were planted there would be a considerable saving for the PC over an 8 year period.

Action – Clerk to include this proposal on November's agenda.

124. Date and time of next meeting

The next meeting of the next Parish Council will be **Thursday 1st November 2018** at St. John's Community Church Hall, Old Chester Road, Walton, **commencing at 7.30pm.**

The Chairman thanked everyone for attending the meeting. The meeting closed at 21.10 hrs.