

Walton Parish Council

Clerk to the Council: -
Mr. R.J. Hallam
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27th April 2018

Please attend the **Annual Parish Council Meeting** of Walton Parish Council to be held at: -

St. John's Community Church Hall, Old Chester Road, Walton on Thursday the 3rd May 2018 at 7.30pm.

Parish Councillors are reminded of their responsibility to declare any interest in items for discussion on the Agenda and withdraw from the meeting, if appropriate.

Agenda

- 1 To receive apologies for absence** notified to the Chairman and/or Clerk
- 2 To receive nominations and elect the Chairman of the Council** and to receive the Chairman's declaration of acceptance of office.
- 3 To receive nominations and elect the Vice Chairman** of the Council.
- 4 To receive nominations and appoint Representatives to outside bodies:**
 - Church Magazine/Publicity Councillor Karalius
 - Footpaths Councillor Price
 - Roads & Traffic & Street Lighting Councillor Bennett
 - Walton Hall Estate Councillors Hardie/Meacock
- 5 To receive nominations and appoint Advisory Groups**
 - Planning Councillors Hardie, Karalius, Meacock and Jones
 - Parish Internal Audit Councillors Hardie and Shaikh.
 - Risk Assessment Councillors Hardie and Taylor.
 - Village Betterment Councillors Meacock, R Hardie and Karalius
 - Donations Councillors Meacock and Price
- 6 To carry out the Inspection of deeds and investments, review insurances and confirm the Parish Records etc., review internal controls, standing orders and financial regulations and conduct any further business to be dealt with at the Annual Parish Council meeting.**
- 7 Adjournment to allow members of the Parish to address the Parish Council.**

Please note; Standing Orders for members of the Parish addressing the meeting will apply. The Chairman will invite comment, these will be restricted to 3 minutes per speaker.
- 8 To confirm and approve the Minutes from the Parish Council meeting held on the 5th April 2018.**
- 9 To note and comment on the unapproved minutes of the Annual Parish Meeting held on the 5th April 2018.**

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10 To receive reports on Matters Arising from previous meetings, not covered elsewhere on the Agenda.

11 Report from Borough Councillor on WBC on matters.

12 Litter Pick – Councillor Harris

13 Possible Funding Streams

14 WW1 Celebrations.

- Possible Event
- War Memorial Renovation

15 Parking on Old Chester Road (Email from Anita Raggett circulated 13/04/18)

16 Creamfield's Donations Spending Plans – Councillors Karalius and Price

17 Local Plan PDO

- Report on Joint Working Group Meeting – Cllr. Greenshields.
- To discuss the New Terms of Reference document/Scope of Work/Fee Statement in respect of the Planning Consultant G T Planning – followed by a proposal if appropriate.

18 To receive and accept the report from the Clerk on the Parish Accounts and to formally **approve the accounts for payment** as listed.

19 Internal and External Audit

- Proposal required to approve the Receipts and Payments Account for the y/e 31st March 2018 .
- Proposal required to approve the Annual Governance Statement under Section 1 of the Annual Audit Return.
- Proposal required to approve the Accounting Statements under Section 2 of the Annual Audit Return
- Review of the Effectiveness of the Internal Audit – Clerk

20 Data Protection – GDPR - Clerk

21 To receive and accept the report from the Planning Advisory Group on delegated matters relating to planning issues.

22 To receive any reports on Parish Matters in hand relating to :-

- Phone box
- Report on Police Crime Commissioner's Meeting – Cllr. Price
- **Other Parish Matters**

23 To receive the report from the Village Betterment Advisory Group

24 To receive reports of Appointed Representatives

- Church Magazine/Publicity Councillor Karalius
- Footpaths Councillor Price
- Highways, vegetation & Street Lighting Councillor Bennett
- Walton Hall Estate Councillors Hardie/Meacock

25 To review any Correspondence, not previously discussed under Agenda

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- Joanne Moore and removal of memorial tree on QEII Jubilee Playground (emailed Cllrs RH & DM 13/04/18)

26 To set the date and time of the Parish Council Meeting 7th June 2018 at St. John's Community Church Hall, Old Chester Road, Walton commencing at 7.30pm

Ray Hallam

Clerk to Walton Parish Council