



# Walton Parish Council

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Members of the public are cordially invited to attend and councillors are summoned to the **Parish Council Meeting** of Walton Parish Council to be held at St. John's Community Church Hall, Old Chester Road, Higher Walton on Thursday 5 September 2024 at 7:00pm.

Lara Jacob, Interim Clerk  
Friday 30 August 2024

## **Agenda**

### **1. Apologies for absence**

To receive and accept apologies for absence.

### **2. Declarations of Interest**

*Councillors are reminded of their responsibility to declare disposable pecuniary or non-pecuniary interests which they have on any item on the agenda no later when the item is reached. Declarations are a personal matter for each member to decide and the decision to declare, or not, is the responsibility of the councillor.*

### **3. Matters to be considered with the exclusion of the press and public**

[using Public Bodies (Admission to Meetings) Act 1960 s. 2]

To consider if any items on the agenda should be considered in closed session because of the nature of the information to be disclosed, whether pertaining to an individual, a contract or legal advice.

### **4. Public Participation**

In accordance with Standing Orders, members of the public and any visitors in attendance may address the meeting.

- 4.1 PCSO Report
- 4.2 Members of the Public
- 4.3 Borough Councillors

### **5. Approval of the Minutes**

The minutes are circulated with the agenda and will be taken as read.

The minutes of the meeting of the Parish Council held on Thursday 4 July 2024 to be confirmed as a true record and signed by the Chair (enclosed)

### **6. Co-option**

To consider the application from Mr Saberi for the councillor vacancy.

### **7. Finances**

7.1 To approve the following payments:

#### **Cheque**

<b>No</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
	Gardenia Gardens Ltd	Invoice 8087	475.20
	Gardenia Gardens Ltd	Invoice 8102	630.00

PKF Littlejohn	Invoice SB202040221	252.00
R Hardie	Reimburse expenses	31.00
L Jacob	Invoice 08/2024	1495.00

7.2 To note the budget monitoring information provided (enclosed)

7.3 To note that the External Auditor has completed the limited assurance review with no matters raised. The Notice of Conclusion of Audit has been posted on noticeboards and on the parish council website.

7.4 To consider adopting the DRAFT Expenses Policy.

## 8. Recruitment for Clerk Position

To receive and consider the DRAFT Terms of Reference for an Employment Committee and the DRAFT Recruitment Policy.

## 9. Reports from Advisory Groups

### 9.1 Planning

9.1.1 The group had been sent the following planning applications:

2024/00817/FULH

Holly House, Porch House Farm Runcorn Road, Walton, Warrington, WA4 6TW Single storey extension to rear No comment

2024/00807/FUL

1 Old Hall Close, Walton, Warrington, WA4 6SZ Demolition of existing conservatory. Construction of new dwelling No comment

2024/00705/FULH

23 Hill Cliffe Road, Walton, Warrington, WA4 6PA Retrospective application to ratify alterations between 2021 and 2023, comprising single storey rear and side extension, new entrance courtyard and replacement garage. No comment

2024/00861/LBC

152 Walton Road, Warrington, WA4 6NS Proposed remedial /repair, replacement works to existing walls/windows, roofs and rainwater goods No comment

2024/00748/FUL

The Stag, The Stag Chester Road, Warrington, WA4 6EG Retrospective Change of Use of Bowling Green to Outdoor Beer Garden.

9.1.2 The following plans have been granted by Warrington Borough Council

2024/00797/TPO

5 Lychgate, Walton, Warrington, WA4 6T Remedial Pruning work to 2 No. Trees

2024/00705/FULH

23 Hill Cliffe Road, Walton, Warrington, WA4 6PA Retrospective application to ratify alterations between 2021 and 2023, comprising single storey rear and side extension, new entrance courtyard and replacement garage.

2024/00861/LBC

152 Walton Road, Warrington, WA4 6NS Proposed remedial /repair, replacement works to existing walls/windows, roofs and rainwater goods

2024/00817/FULH  
Holly House, Porch House Farm Runcorn Road, Walton, Warrington, WA4 6TW  
Single storey extension to rear

2024/00772/CLDP  
5 Brookwood Close, Walton, Warrington, WA4 6NY Proposed single storey rear extension

2024/00776/CLDP  
Oaklands Chester Road, Warrington, WA4 5LP Two Storey Rear, Single Storey Side & Leisure Outbuilding.  
Part granted under permitted development (Outbuildings); part refused (Side and Rear extensions)

2024/00689/TPO  
38 Hill Cliffe Road, Walton, Warrington, WA4 6NZ Remedial pruning to x4 no. trees

9.1.3 The following plan has been REFUSED by Warrington Borough Council:

2024/00645/FULH  
15 Cranleigh Close, Stockton Heath, Warrington, WA4 6SD  
Demolition of existing garage and creation of two storey side extension and single storey rear extension with associated landscaping works to rear

REFUSAL REASONS - The two-storey side extension by reason of its scale, appearance, and design, in particular the projecting gable to the front, would represent an overdominant and unsympathetic addition that would not be subservient to and would detract from the appearance of the original dwelling. As such, the proposal is therefore contrary to Policy DC6 Quality of Place of the Warrington Local Plan and House Extensions SPD 2021.

2024/00683/LBC  
1 Walton Lea Road, Walton, Warrington, WA4 6SW Single storey extension to rear

REFUSAL REASONS - The proposal fails to protect or enhance the character or fabric of the listed building, results in harm, albeit less than substantial, to the significance of the designated heritage asset, and this impact is not outweighed by any demonstrable public benefit. As such the proposals are contrary to Policy DC2 of the Warrington Local Plan 2023 and the National Planning Policy Framework. The proposal would not accord with section 66 of the Planning [Listed Building and Conservation Areas] Act 1990.

## 9.2 Village Betterment Advisory Group

9.2.1 To review and adopt the Terms of Reference of the Group (enclosed)

9.2.2 To consider the content and any recommendations of the Group following the meeting held on 20 August 2024 (notes enclosed with recommendations highlighted).

Recommendations for consideration:

a) To receive and accept the business case for the Information Board Project and consider a revised budget of £4000 for the purchase of the boards and all other associated costs to complete the project.

b) To consider the request for £100 from the budget for the purchase of spring flowering bulbs and of £60 for the purchase of 8 perennial plants (conifers) to enhance the existing planters.

c) To note the proposed dates of forthcoming meetings – 17/10/2024; 19/12/2024; 20/02/2024; 17/04/2024 and the proposed annual calendar of tasks (enclosed)

9.2.3 To consider the information and costings provided by Gardenia (information from Gardenia will be forwarded as soon as it is received)

### **9.3 Donations Advisory Group**

To receive a report on actions taken by the group since the last meeting

### **9.4 Events**

9.4.1 To review and adopt the Terms of Reference of the Group (enclosed)

9.4.2 To consider the content and any recommendations of the Group following the meeting held on 20 August 2024 (notes enclosed)

## **10 Working Groups**

10.1 To consider the recommendations of the Working Group following the review of the new Standing Orders and Financial Regulations issued by NALC (notes enclosed)

10.2 To consider the findings and recommendations of the Working Group set up to research banking arrangements (notes enclosed)

## **11 Reports from Portfolio Holders and Outside Body Representatives**

### 11.1 Footpaths/Towpaths

To receive an update on matters that have been reported to Warrington Borough Council by councillors.

### 11.2 Highways, Vegetation & Street Lighting

To discuss any representation to be made regarding the sustained damage to Warrington Road bridge.

### 11.3 Walton Hall Estate

To receive any information.

## **12 Newsletter**

To receive an update on progress towards the production of an Autumn/Winter newsletter.

## **13 Forward Plan 2024-2025**

To receive a verbal update on a draft Forward Plan for 2024-2025.

## **14 Creamfields**

To discuss any issues arising from the event, including any correspondence received.

## **15 Walton Parish Playground Trust**

To receive and consider an update from the Trust.

## **16 Former Councillors**

To consider the request that letters of appreciation are sent to those councillors who stepped down.

## **17 Report on Actions taken and correspondence received since the previous meeting**

To receive and consider the action and correspondence report. (will be enclosed)

## **18 Set date and time of next meeting**

To set the date and time of the next Parish Council Meeting as Thursday 3 October 2024 at St. John's Community Church Hall, Old Chester Road, Walton commencing at 7.00pm.