



# Walton Parish Council

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Members of the public are cordially invited to attend and councillors are summoned to the Parish Council Meeting of Walton Parish Council to be held at St. John's Community Church Hall, Old Chester Road, Higher Walton on Thursday 16<sup>th</sup> January 2025 at 7:00pm.

## Agenda

### 123 Apologies for absence

To receive and accept apologies for absence.

### 124 **Declarations of Interest**

*Councillors are reminded of their responsibility to declare disposable pecuniary or non-pecuniary interests which they have on any item on the agenda no later when the item is reached. Declarations are a personal matter for each member to decide and the decision to declare, or not, is the responsibility of the councillor.*

### 125 **Matters to be considered with the exclusion of the press and public**

[using Public Bodies (Admission to Meetings) Act 1960 s. 2]

To consider if any items on the agenda should be considered in closed session because of the nature of the information to be disclosed, whether pertaining to an individual, a contract or legal advice

### 126 **Public Participation**

In accordance with Standing Orders, members of the public and any visitors in attendance may address the meeting.

- 126.1 PCSO Report
- 126.2 Members of the Public
- 126.3 Borough Councillors

### 127 **Approval of the Minutes**

The minutes are circulated with the agenda and will be taken as read.

The minutes of the meeting of the Parish Council held on Thursday 4<sup>th</sup> December 2024 to be confirmed as a true record and signed by the Chair (enclosed)

### 128 **Appointment of Temporary Clerk until permanent Clerk is appointed**

Advice from Jackie Weaver CHALC (8.1.24) that in order to agree and vote on proposals regarding the Budget and the Precept, the Parish Council will need to appoint a Councillor to take on the temporary role until such time as a permanent Clerk/RFO is appointed. This will ensure that we have followed legal processes to decide our budget and precept.

Proposal to elect a Councillor as temporary clerk.

**129 Employment Committee**

Report on applications received, interview and next actions. (Cllrs Harris/Hewitt)

Report on clerk salary calculations (Cllr Williams)

**130 Budget (Cllr Hewitt)**

Review three potential budget scenarios.

Proposal: to adopt agreed budget option.

**131 Precept (Cllrs Hewitt/Lacey/Williams)**

Review and discuss precept options.

Proposal to adopt agreed precept and advise WBC of decision.

**132 Complaints Policy. (Cllr Lacey)**

Revised policy attached.

Proposal to adopt the revised Complaints Policy

**133 ThenMedia/IT issues. (Cllrs Greene/Harris.Hazeldine)**

Issues during the Christmas period and advice given to all Councillors

**134 Walton Parish Emails (Cllr Harris)**

Discuss the advantages/disadvantages of a 'gov.uk' domain/

Proposal to approach ThenMedia to make the change

**135 Creamfields donation (Cllr Harris)**

Update

**136 Banking Update**

Review report's recommendations and confirm which bank we will transfer to.

Proposal to set up online bank account and new signatories to be confirmed – account to opened asap.

Proposal to open an instant access savings account with the same provider.

**137 Finance**

137.1 To note the following receipts: None

137.2 To approve the following payments:

5.12.24	001588	Hayley Beardall	40.00
5.12.24	001589	Anita Williams	44.83
5.12.24	001590	Christina Hewitt	17.65
5.12.24	001591	Ray Hallam	79.99
5.12.24	001592	WODAC donation	100.00

**138 South Warrington Liaison Group/South East Warrington Urban Extension (SEWUE)**

To note report by Cllr Harris of the first meeting held on 18/12/24. To note Budget share has yet to be advised/agreed. To note comments on NDPs.

To note next meeting is 22.01.25

**139 Strategic Plan (Cllr Lacey)**

Verbal update

**140 Reports from Advisory Groups**

140.1 Planning

No report – see Actions and Correspondence

140.2 Village Betterment Advisory Group

To note the report - attached

Proposal to spend up to £500 to repair, sand and re-varnish benches

Proposal to spend up to £1500 to refurbish the phone box (currently stored at Bennet's farm) to be used as a planter and to re-site in a prominent location.

140.3 Events Advisory Group

No report

140.4 Donations Advisory Group

No requests/report

**141 Reports from Portfolio Holders and Outside Body Representatives**

141.1 Footpaths/Towpaths

To receive an update on matters that have been reported to Warrington Borough Council by councillors.

141.2 Highways, Vegetation & Street Lighting

To receive an update on matters that have been reported to Warrington Borough Council by councillors

141.3 Walton Hall Estate

To receive any information

**142 Report on Actions taken and correspondence received since the previous meeting**

To receive and consider the action and correspondence report. (enclosed)

**143 Set date and time of next meeting**

To set the date and time of the next Parish Council Meeting as Thursday 6<sup>th</sup> February 2025 at St. John's Community Church Hall, Old Chester Road, Walton commencing at 7.00pm.